

Rutherford County Extension Intern

Location: Rutherford County

Program Area: 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

Immediate/Site Supervisor: Jeff Bradley

Other Mentors and Supervisors: Tracy Davis, Cynthia Robbins

Position Description/Responsibilities:

Intern will assist Extension Agents with planning, marketing, implementation, and evaluation of educational programs. Activities may include, but are not limited to, farm visits, livestock events, nutrition and cooking classes, youth enrichment workshops, farmers market events, and community garden activities.

Specific duties may include developing educational tools, exhibits, and marketing materials, as well as assisting clients, compiling data, assembling class materials, and attending meetings related to local issues.

Preferred qualifications/ Previous coursework:

- Intern should be self-motivated, dependable, and flexible.
- Good organizational and communication skills, creativity, and ability to work with a team is needed.
- Effective use of technology is desired.
- An interest in local foods and/or working with youth will be helpful.

Benefits/skills student will gain through this internship:

- Expand knowledge of Extension's mission and experience all areas of Extension programs
- Many opportunities to practice leadership skills, public speaking, customer service, and program delivery
- Variety of daily responsibilities, giving the intern valuable experience in problem solving, volunteer management, community outreach and marketing